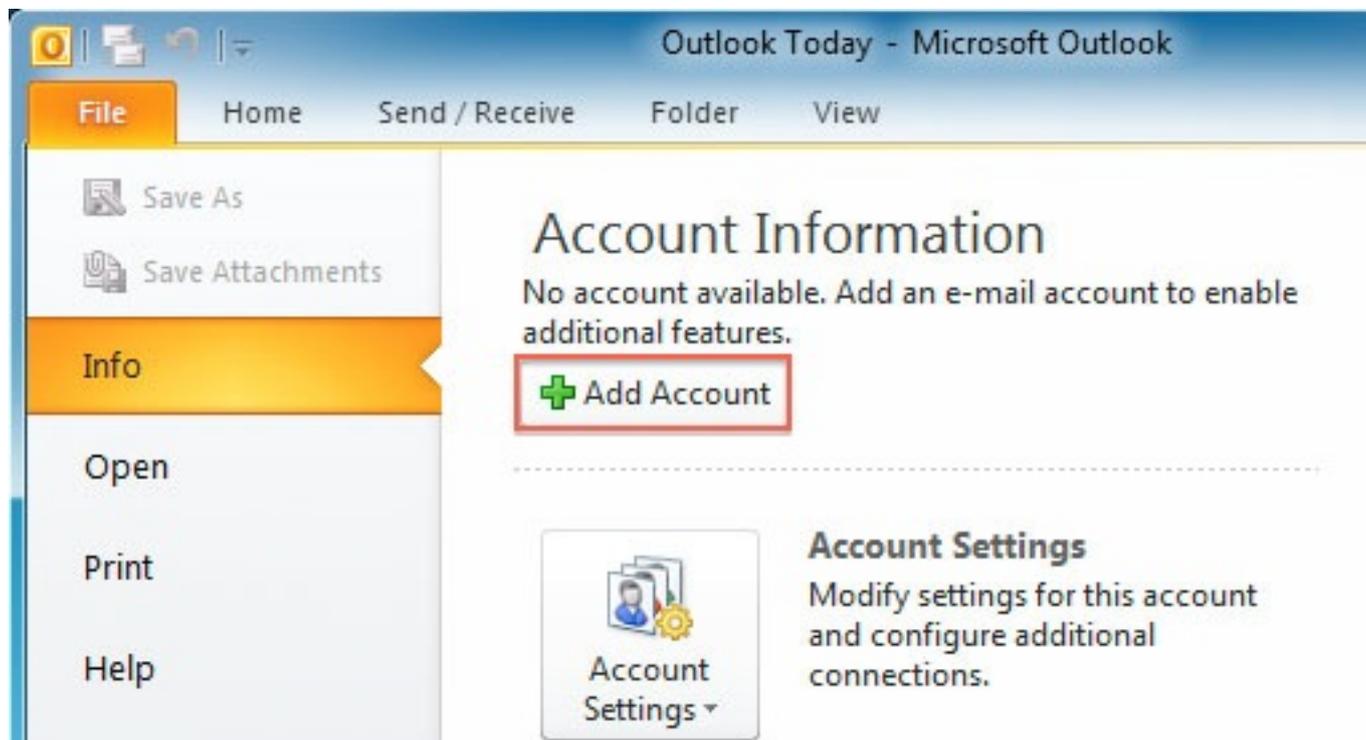


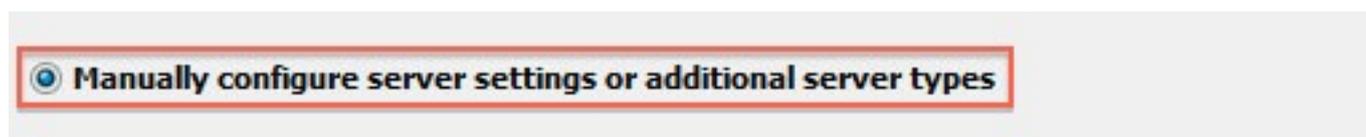
Elektroninis paštas

Kaip sukongfigūruoti el. pašto dėžutę "Outlook 2010" programoje

- 1.Pasirinkite **File** meniu.
- 2.Pasirinkite **Info**.
- 3.Pasirinkite **Add Account**.



- 4.Pasirinkite **Manually configure server settings**



- 5.Paspauskite **Next**.
- 6.Pasirinkite **Internet E-Mail**.

Elektroninis paštas

Internet E-mail

Connect to POP or IMAP server to send and receive e-mail messages.

Microsoft Exchange or compatible service

Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

Text Messaging (SMS)

Connect to a mobile messaging service.

7.Paspauskite **Next**.

| | | |
|------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| User Information | | Test Account Settings |
| Your Name: | <input type="text" value="Clark Kent"/> | After filling out the information on recommend you test your account below. (Requires network connect |
| E-mail Address: | <input type="text" value="ckent@example.com"/> | |
| Server Information | | <input type="button" value="Test Account Settings ..."/> |
| Account Type: | <input type="text" value="IMAP"/> | <input checked="" type="checkbox"/> Test Account Settings by d |
| Incoming mail server: | <input type="text" value="mail.example.com"/> | |
| Outgoing mail server (SMTP): | <input type="text" value="mail.example.com"/> | |
| Logon Information | | |
| User Name: | <input type="text" value="ckent@example.com"/> | |
| Password: | <input type="password" value="*****"/> | |
| | <input checked="" type="checkbox"/> Remember password | |
| | <input type="checkbox"/> Require logon using Secure Password Authentication (SPA) | |

8.Įveskite **Your name** laukelyje savo vardą.

9.Įveskite Elektroninio pašto adresą.

10.**Account type** pasirinkite **POP** arba **IMAP**.

10.**Incoming mail server** laukelyje įveskite mail.jusuadresas.lt (kur jusuadresas.lt yra Jūsų internetinis adresas).

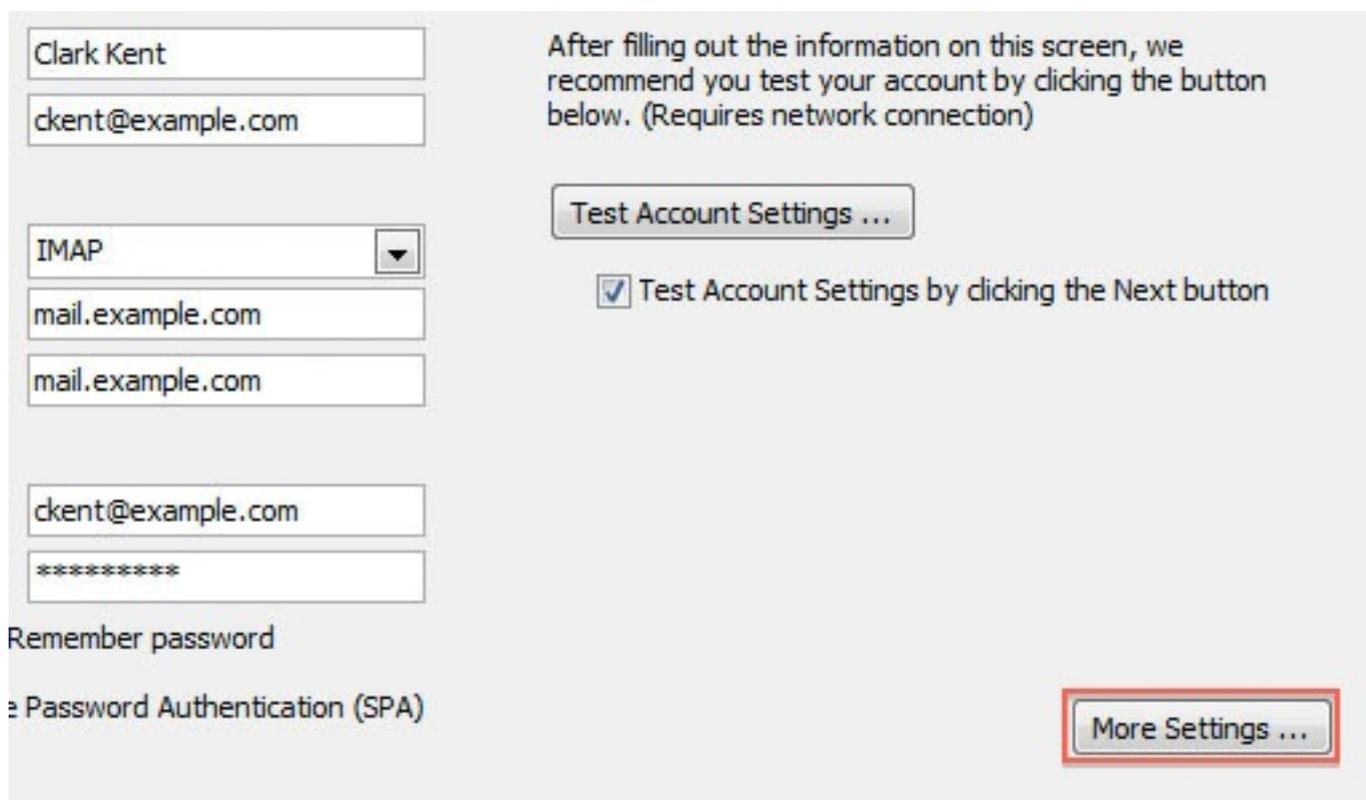
11.**Outgoing mail server laukelyje** įveskite tą patį, ką ir **Incoming mail server** laukelyje.

Elektroninis paštas

10. Laukelyje **User Name** įveskite el. pašto adresą.

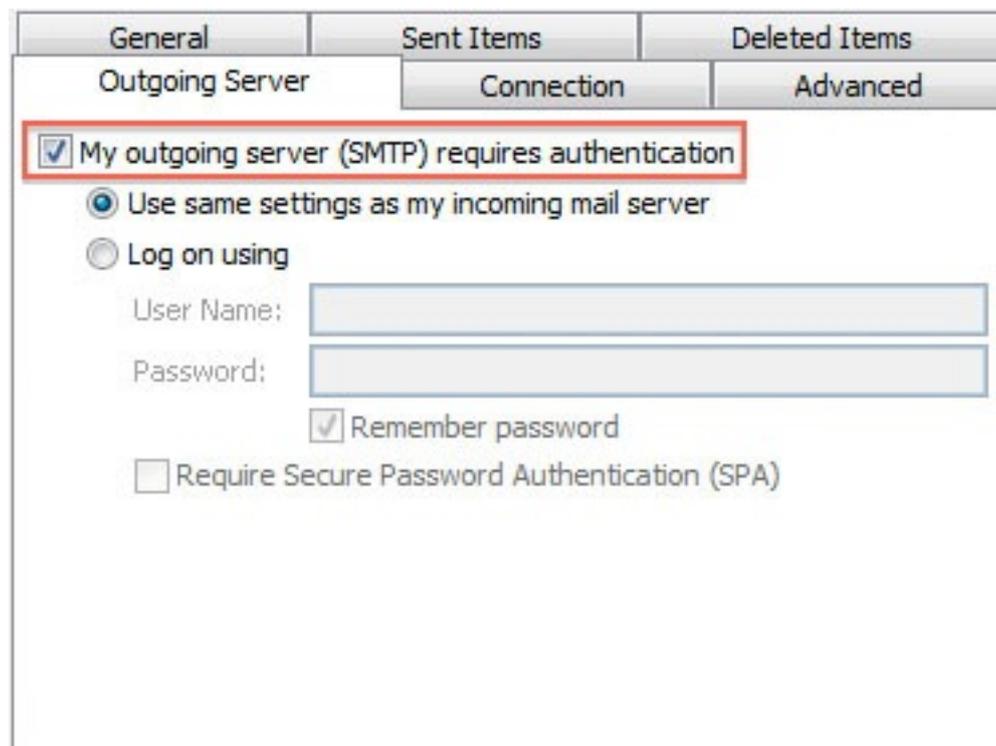
11. **Password** laukelyje įveskite slaptažodį.

12. Paspauskite **More Settings**.



The screenshot shows the Outlook account setup interface. On the left, there are input fields for 'User Name' (Clark Kent), 'Email Address' (ckent@example.com), 'Incoming Mail Server' (IMAP), 'Incoming Mail Server Address' (mail.example.com), 'Incoming Mail Server Port' (mail.example.com), 'Outgoing Mail Server' (ckent@example.com), and 'Outgoing Mail Server Password' (masked with asterisks). Below these fields are checkboxes for 'Remember password' and 'Require Secure Password Authentication (SPA)'. On the right, there is a text instruction: 'After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)'. Below this is a 'Test Account Settings ...' button and a checked checkbox with the text 'Test Account Settings by clicking the Next button'. At the bottom right, there is a 'More Settings ...' button highlighted with a red rectangle.

13. Pasirinkite **Outgoing Server** kortelę.



The screenshot shows the 'Outgoing Server' settings tab in Outlook. The 'Outgoing Server' tab is selected and highlighted with a red rectangle. Below it, the 'Connection' sub-tab is also selected. The 'My outgoing server (SMTP) requires authentication' checkbox is checked and highlighted with a red rectangle. Below this, there are radio buttons for 'Use same settings as my incoming mail server' (selected) and 'Log on using'. Under 'Log on using', there are input fields for 'User Name:' and 'Password:'. Below these fields are checkboxes for 'Remember password' (checked) and 'Require Secure Password Authentication (SPA)' (unchecked).

14. Pasirinkite **My outgoing server (SMTP) requires authentication**.

Elektroninis paštas

15. Pasirinkite **Use the same settings as my incoming mail server.**

16. Pasirinkite **Advanced** kortelę.

The screenshot shows the 'Advanced' tab in the Outlook 2010 'Outgoing Server' settings. The 'Server Port Numbers' section includes: 'Incoming server (IMAP):' with a text box containing '143' and a 'Use Defaults' button; 'Use the following type of encrypted connection:' with a dropdown menu set to 'None'; 'Outgoing server (SMTP):' with a text box containing '587'; and another 'Use the following type of encrypted connection:' dropdown menu set to 'None'. The 'Server Timeouts' section shows a slider between 'Short' and 'Long 1 minute'. The 'Folders' section has a 'Root folder path:' label and an empty text box.

- Jei naudojate POP3 protokolą **SMTP** prievado reikšmė - **587**, **POP3** - **110**. Kai kurie interneto tiekėjai blokuoja **587** prievadą, todėl Jums reikia kreiptis pas tokį tiekėją ir paklausti kokia turi būti **SMTP** reikšmė.
- Jei naudojate **IMAP** protokolą - nurodykite **143** prievadą.

[Nežinote ką naudoti IMAP ar POP3?](#)

17. Paspauskite **OK**.

18. Kol esate **E-mail Accounts** lange, paspauskite **Test Account Settings** mygtuką.

Elektroninis paštas

| | | |
|------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| User Information | | Test Account Settings |
| Your Name: | <input type="text" value="Clark Kent"/> | After filling out the information on recommend you test your account below. (Requires network connect |
| E-mail Address: | <input type="text" value="ckent@example.com"/> | |
| Server Information | | <input type="button" value="Test Account Settings ..."/> |
| Account Type: | <input type="text" value="IMAP"/> | <input checked="" type="checkbox"/> Test Account Settings by d |
| Incoming mail server: | <input type="text" value="mail.example.com"/> | |
| Outgoing mail server (SMTP): | <input type="text" value="mail.example.com"/> | |
| Logon Information | | |
| User Name: | <input type="text" value="ckent@example.com"/> | |
| Password: | <input type="password" value="*****"/> | |
| | <input checked="" type="checkbox"/> Remember password | |
| | <input type="checkbox"/> Require logon using Secure Password Authentication (SPA) | |

Jei viskas atlikta teisingai, gausite patvirtinamąjį laišką apie sėkmingą konfigūraciją.

19. Paspauskite **Close** mygtuką **Test Account Settings** lange.

20. Paspauskite **Next E-mail Accounts** lange.

21. Paspauskite **Finish** mygtuką.

Outlook 2010 sukonfigūruotas laiškų siuntimui ir gavimui.

Unikalus sprendimo identifikatorius: #1001

Autorius: vip

Paskutinis atnaujinimas: 2015-06-09 10:12