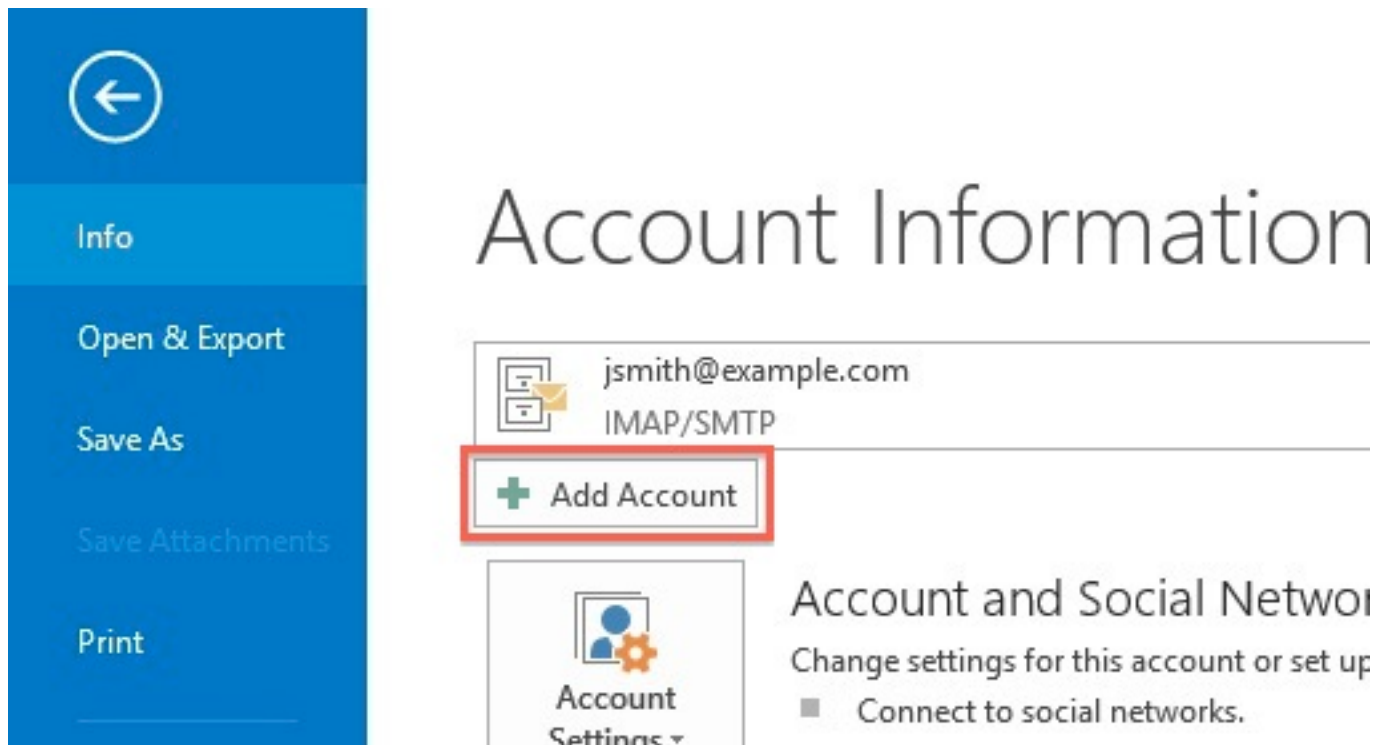


Elektroninis paštas

Kaip sukonfigūruoti el. pašto dėžutę "Outlook 2013" programoje

1. Pasirinkite **File** meniu ir **Info**.



Click the

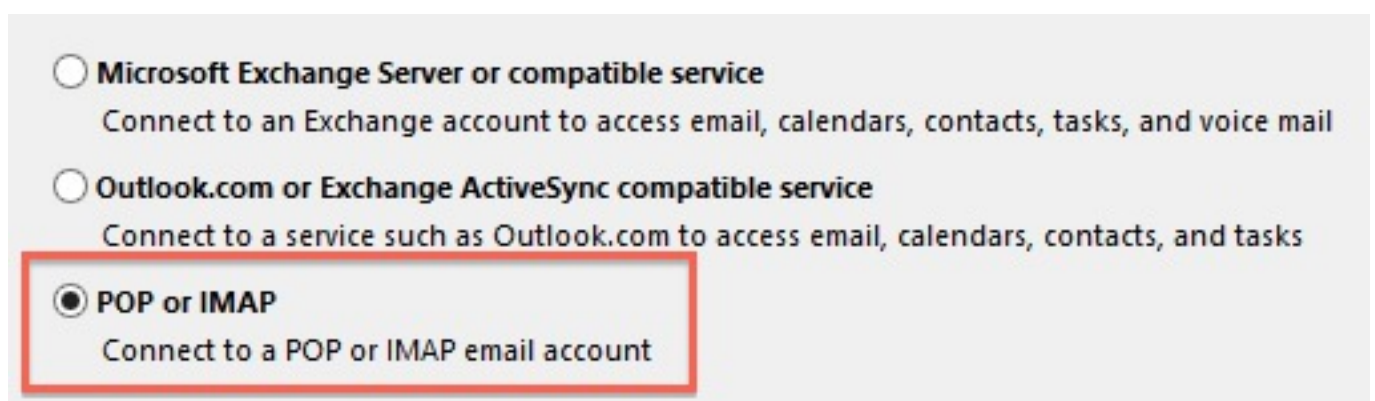
2. Pasirinkite **Add Account**.

3. Pasirinkite **Manual setup or additional server types**



4. paspauskite **Next**.

5. Pasirinkite **POP or IMAP**.



Elektroninis paštas

6.Paspauskite **Next**.

User Information

Your Name: John Smith

Email Address: jsmith@example.com

Server Information

Account Type: IMAP

Incoming mail server: mail.example.com

Outgoing mail server (SMTP): mail.example.com

Logon Information

User Name: jsmith@example.com

Password: *****

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Mail to keep offline: All

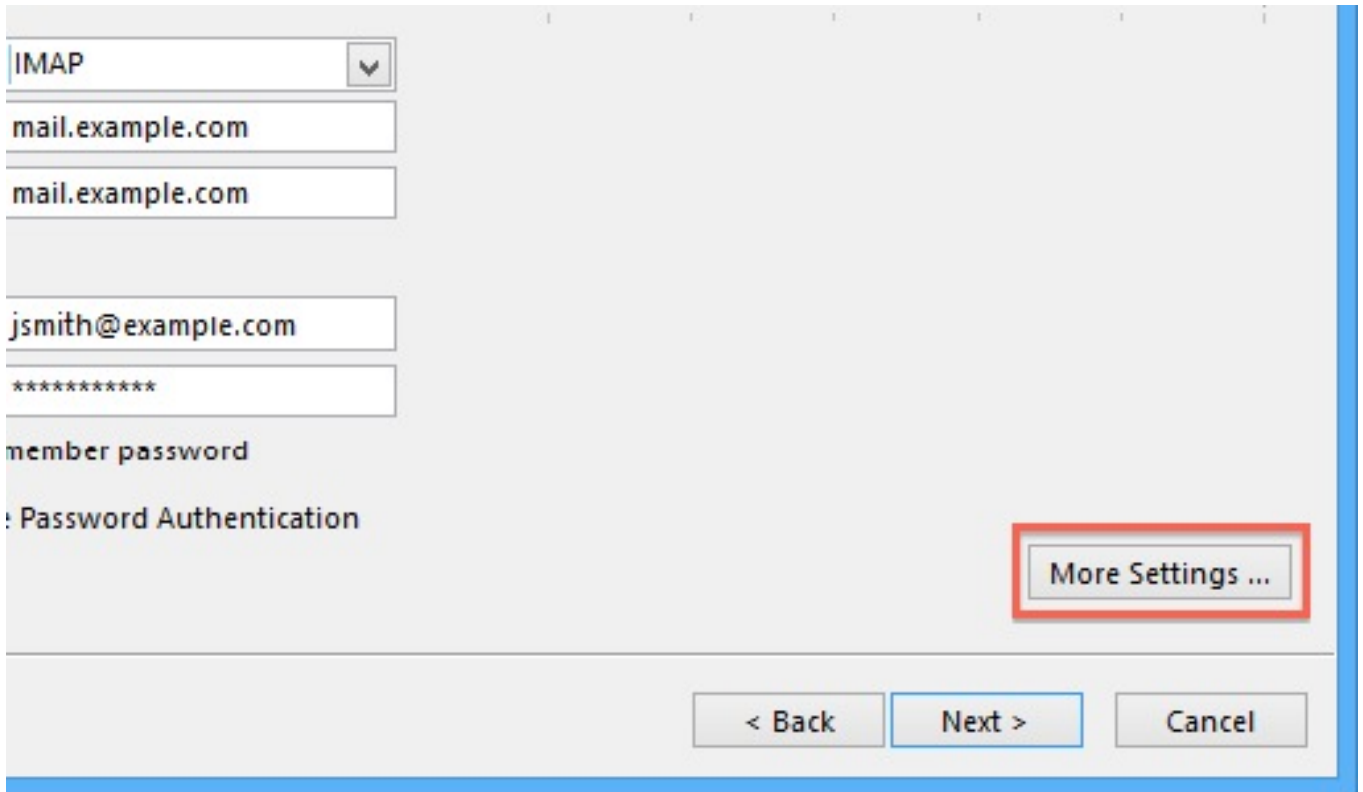
- Įveskite laukelyje **Name** vardą, kuris bus matomas gavus iš Jūsų laišką.
- Įveskite elektroninio pašto adresą.
- Įveskite mail.example.com Jūsų **Incoming Mail Server**.

Pavyzdyje pateiktas *example.com* bet Jūs turite naudoti savo!

- **Outgoing Mail Server** įveskite tokį patį kaip **Incoming Mail Server**.
- Įveskite el. pašto adresą laukelyje **User Name**.
- Įveskite el. pašto slaptažodį laukelyje **Password**.

7.Paspauskite **More Settings** mygtuką.

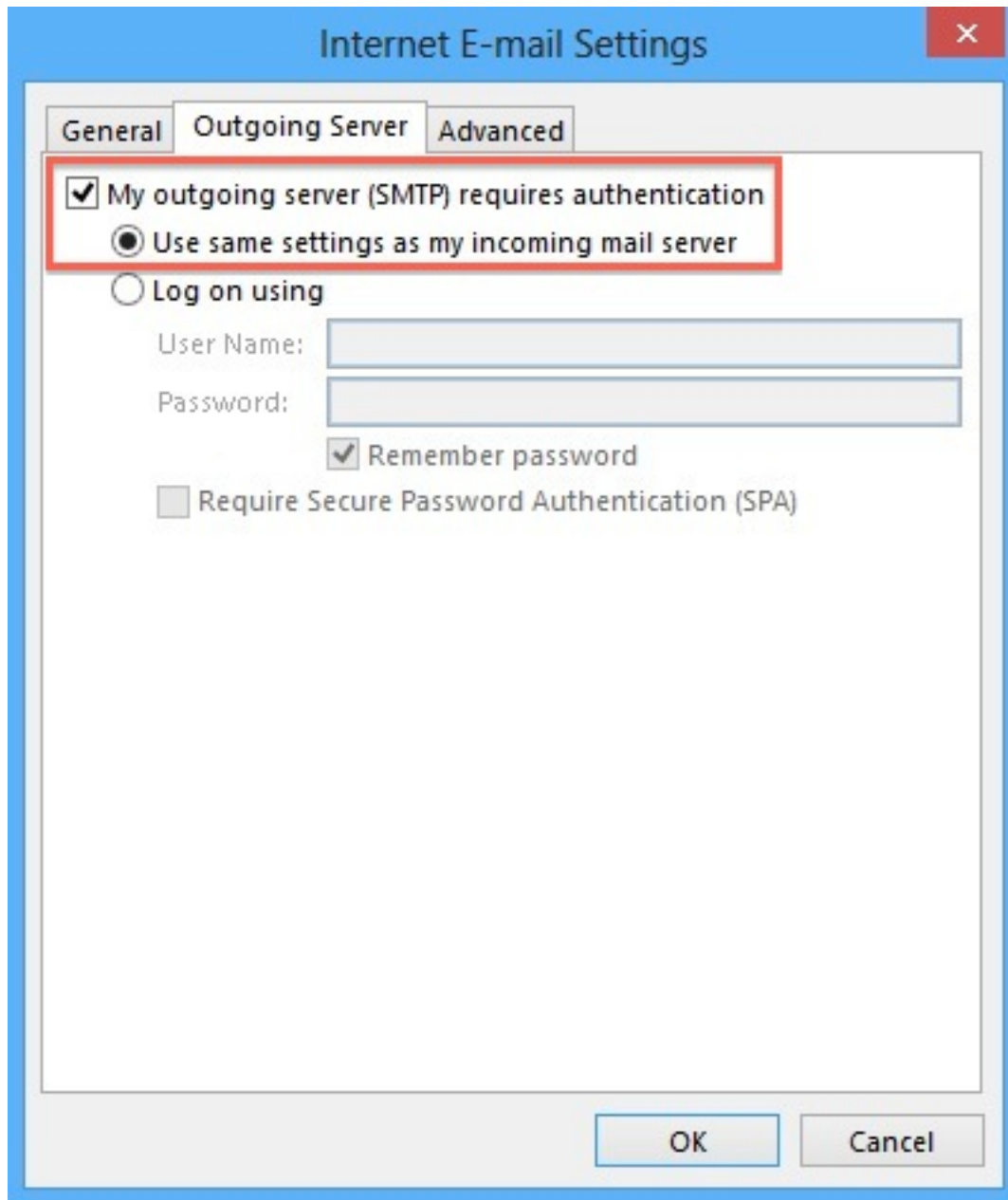
Elektroninis paštas



The screenshot shows a configuration window for an email account. At the top, there is a dropdown menu set to 'IMAP'. Below it are two text boxes, both containing 'mail.example.com'. Further down is a text box with 'jsmith@example.com' and another with a masked password '*****'. Below these is the text 'member password' and 'Password Authentication'. On the right side, a button labeled 'More Settings ...' is highlighted with a red rectangle. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'.

8. Paspauskite **Outgoing Server** kortelę.

Elektroninis paštas



The screenshot shows the 'Internet E-mail Settings' dialog box with the 'Outgoing Server' tab selected. A red rectangular box highlights the following options:

- ☒ My outgoing server (SMTP) requires authentication
 - ☒ Use same settings as my incoming mail server
 - ☐ Log on using
 - User Name:
 - Password:
 - ☒ Remember password
 - ☐ Require Secure Password Authentication (SPA)

At the bottom of the dialog are 'OK' and 'Cancel' buttons.

9. Pažymėkite **My outgoing server (SMTP) requires authentication**.

10. Įsitikinkite, kad pasirinkta **Use same settings as my incoming mail server**.

11. Pasirinkite **Advanced** kortelę.

Elektroninis paštas

Internet E-mail Settings

General | **Outgoing Server** | Advanced

Server Port Numbers

Incoming server (IMAP): 143 Use Defaults

Use the following type of encrypted connection: None

Outgoing server (SMTP): 587

Use the following type of encrypted connection: None

Server Timeouts

Short Long 1 minute

Folders

Root folder path: INBOX

Sent Items

☐ Do not save copies of sent items

Deleted Items

☐ Mark items for deletion but do not move them automatically
Items marked for deletion will be permanently deleted when the items in the mailbox are purged.

☒ Purge items when switching folders while online

OK Cancel

- Jei naudojate POP3 protokolą **SMTP** prievado reikšmė - **587**, **POP3** - **110**. Kai kurie interneto tiekėjai blokuoja **587** prievadą, todėl Jums reikia kreiptis pas tokį tiekėją ir paklausti kokia turi būti **SMTP** reikšmė.
- Jei naudojate **IMAP** protokolą - nurodykite **143** prievadą.

[Nežinote ką naudoti IMAP ar POP3?](#)

12.Paspauskite **OK**.

13.Paspauskite **Next E-mail Accounts** lange.

14.Paspauskite **Finish**.

Outlook 2013 sukonfigūruotas laiškų siuntimui ir gavimui.

Unikalus sprendimo identifikatorius: #1000

Autorius: vip

Paskutinis atnaujinimas: 2015-06-11 13:32

Puslapis 5 / 5

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URL: <http://kb.viphost.lt/content/1/1/lt/kaip-sukonfiguruoti-el-pasto-dezute-outlook-2013-programoje.html>