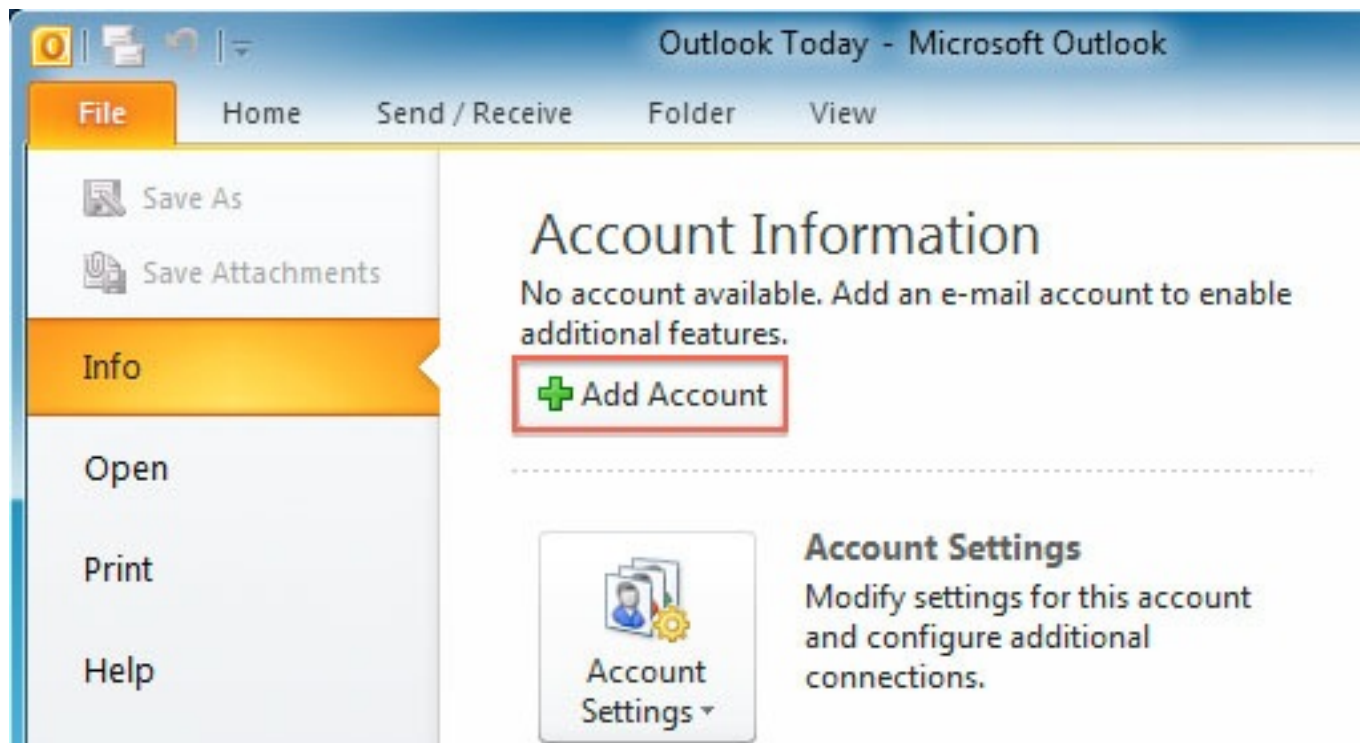


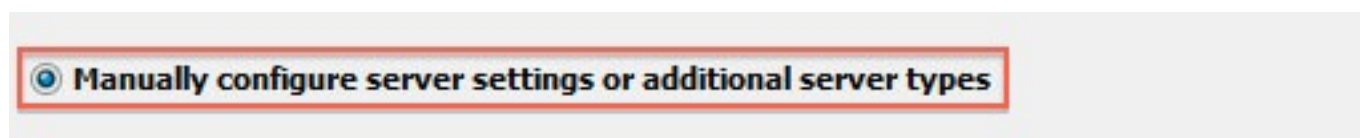
Elektroninis paštas

Kaip sukonfigūruoti el. pašto dėžutę "Outlook 2010" programoje

1. Pasirinkite **File** meniu.
2. Pasirinkite **Info**.
3. Pasirinkite **Add Account**.

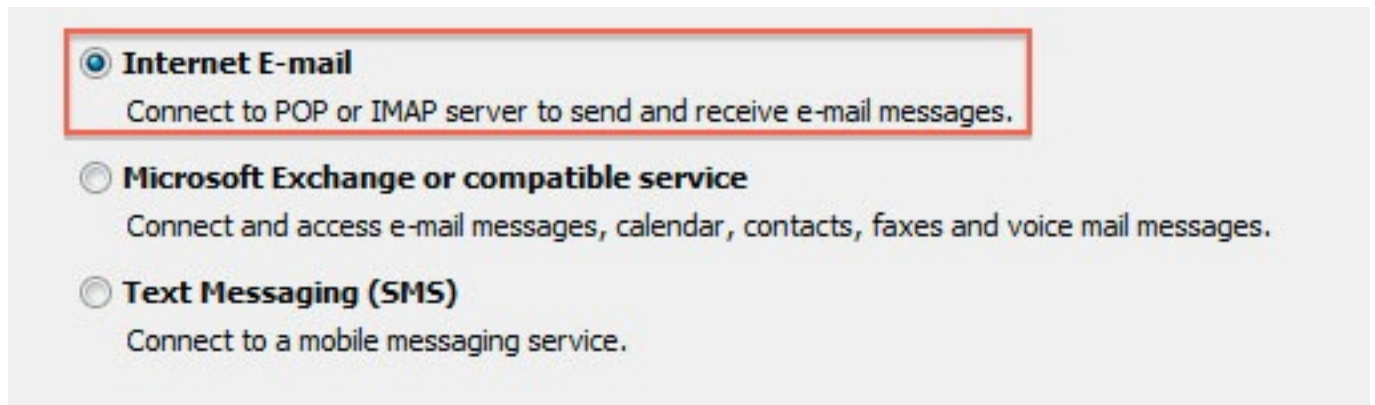


4. Pasirinkite **Manually configure server settings**



5. Paspauskite **Next**.
6. Pasirinkite **Internet E-Mail**.

Elektroninis paštas

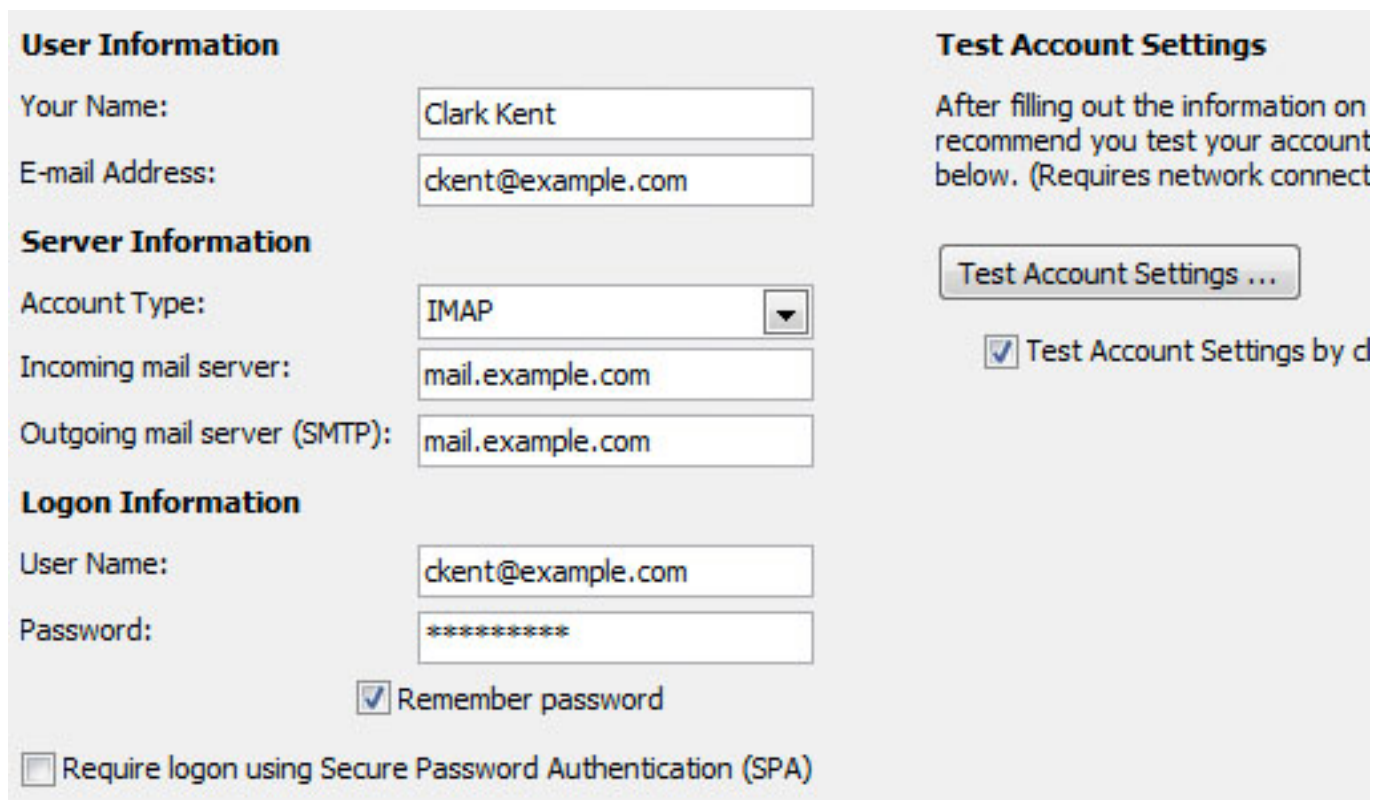


☒ **Internet E-mail**
Connect to POP or IMAP server to send and receive e-mail messages.

☐ **Microsoft Exchange or compatible service**
Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

☐ **Text Messaging (SMS)**
Connect to a mobile messaging service.

7. Paspauskite **Next**.



User Information

Your Name:

E-mail Address:

Server Information

Account Type:

Incoming mail server:

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on recommend you test your account below. (Requires network connect)

☒ Test Account Settings by d

8. Įveskite **Your name** laukelyje savo vardą.

9. Įveskite Elektroninio pašto adresą.

10. **Account type** pasirinkite **POP** arba **IMAP**.

10. **Incoming mail server** laukelyje įveskite mail.jusuadresas.lt (kur jusuadresas.lt yra Jūsų internetinis adresas).

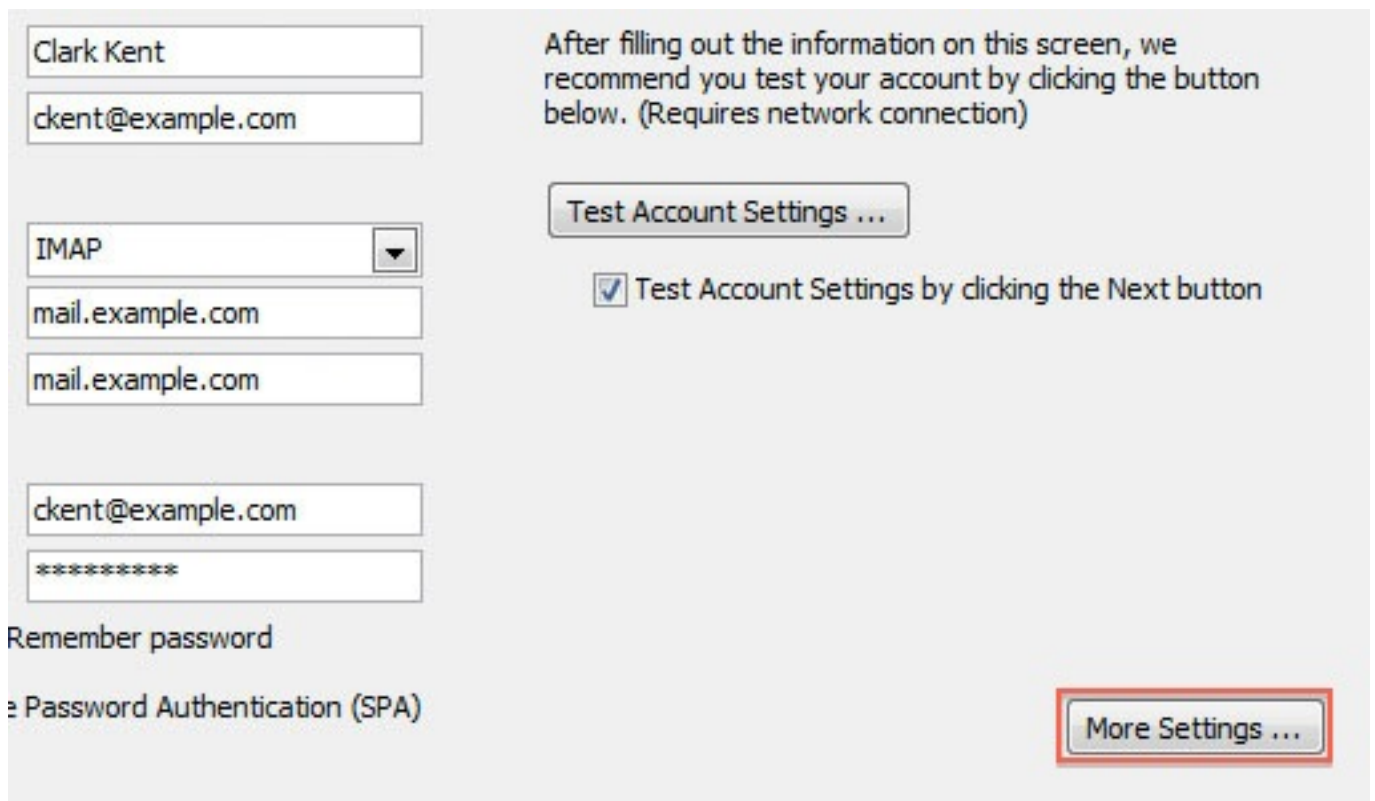
11. **Outgoing mail server laukelyje** įveskite tą patį, ką ir **Incoming mail server** laukelyje.

Elektroninis paštas

10. Laukelyje **User Name** įveskite el. pašto adresą.

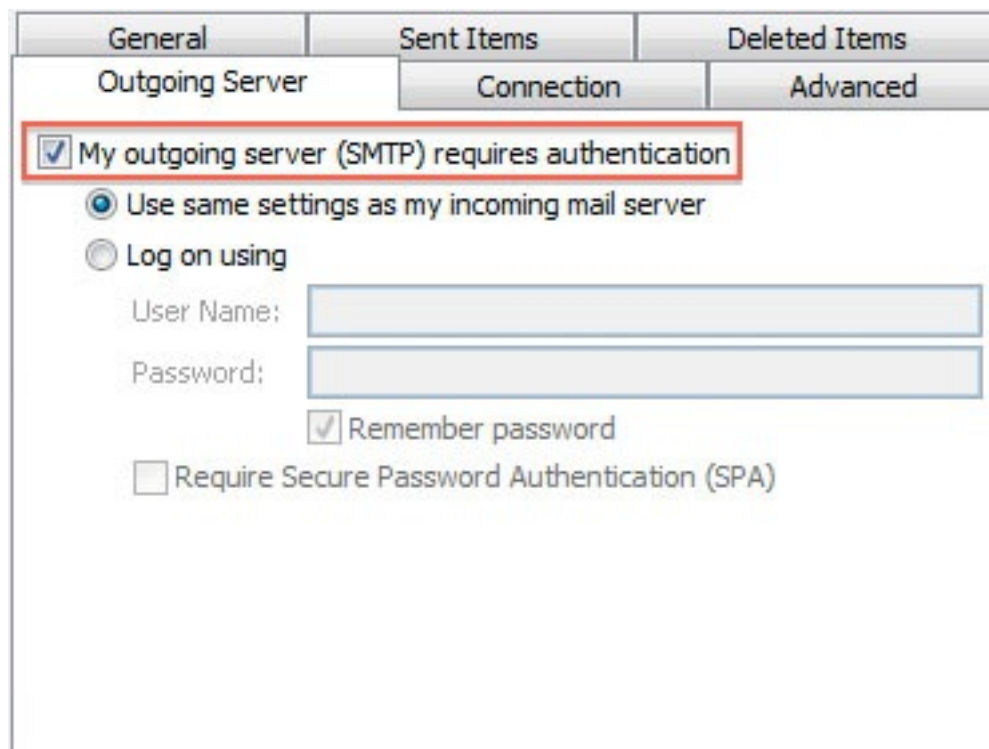
11. **Password** laukelyje įveskite slaptažodį.

12. Paspauskite **More Settings**.



The screenshot shows the Outlook 2010 account setup window. On the left, there are input fields for 'User Name' (containing 'Clark Kent'), 'Email Address' (containing 'ckent@example.com'), 'Incoming Mail Server' (a dropdown menu set to 'IMAP'), 'Incoming Mail Server Address' (containing 'mail.example.com'), 'Outgoing Mail Server Address' (containing 'mail.example.com'), 'Outgoing Mail Server User Name' (containing 'ckent@example.com'), and 'Outgoing Mail Server Password' (containing '*****'). Below these fields are checkboxes for 'Remember password' and 'Use Password Authentication (SPA)'. On the right, there is a text instruction: 'After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)'. Below this is a button labeled 'Test Account Settings ...'. Further down is a checkbox labeled 'Test Account Settings by clicking the Next button', which is checked. At the bottom right, there is a button labeled 'More Settings ...' which is highlighted with a red rectangle.

13. Pasirinkite **Outgoing Server** kortelę.



The screenshot shows the 'Outgoing Server' settings tab in Outlook 2010. The 'General' tab is selected, and the 'Outgoing Server' sub-tab is active. The 'Connection' sub-tab is also visible. The 'Advanced' sub-tab is not selected. The 'My outgoing server (SMTP) requires authentication' checkbox is checked and highlighted with a red rectangle. Below this, there are two radio buttons: 'Use same settings as my incoming mail server' (selected) and 'Log on using'. Under 'Log on using', there are input fields for 'User Name' and 'Password', and a 'Remember password' checkbox which is checked. At the bottom, there is a checkbox for 'Require Secure Password Authentication (SPA)' which is not checked.

14. Pasirinkite **My outgoing server (SMTP) requires authentication**.

Puslapis 3 / 5

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URL: <http://kb.viphost.lt/content/1/2/lt/kaip-sukonfiguruoti-el-pasto-dezute-outlook-2010-programoje.html>

Elektroninis paštas

15.Pasirinkite **Use the same settings as my incoming mail server.**

16.Pasirinkite **Advanced** kortelę.

The screenshot shows the 'Advanced' tab of the 'Outgoing Server' settings in Outlook 2010. The window has three tabs at the top: 'General', 'Sent Items', and 'Deleted Items'. Below these are three sub-tabs: 'Outgoing Server', 'Connection', and 'Advanced'. The 'Advanced' sub-tab is selected. The 'Server Port Numbers' section contains: 'Incoming server (IMAP):' with a text box containing '143' and a 'Use Defaults' button; 'Use the following type of encrypted connection:' with a dropdown menu set to 'None'; 'Outgoing server (SMTP):' with a text box containing '587'; and another 'Use the following type of encrypted connection:' dropdown menu set to 'None'. The 'Server Timeouts' section has a slider between 'Short' and 'Long 1 minute'. The 'Folders' section has a 'Root folder path:' label and an empty text box.

- Jei naudojate POP3 protokolą **SMTP** prievado reikšmė - **587**, **POP3** - **110**. Kai kurie interneto tiekėjai blokuoja **587** prievadą, todėl Jums reikia kreiptis pas tokį tiekėją ir paklausti kokia turi būti **SMTP** reikšmė.
- Jei naudojate **IMAP** protokolą - nurodykite **143** prievadą.

[Nežinote ką naudoti IMAP ar POP3?](#)

17.Paspauskite **OK**.

18.Kol esate **E-mail Accounts** lange, paspauskite **Test Account Settings** mygtuką.

Elektroninis paštas

The screenshot shows the Outlook 2010 account setup wizard. It is divided into three main sections on the left: 'User Information', 'Server Information', and 'Logon Information'. The 'User Information' section has fields for 'Your Name' (Clark Kent) and 'E-mail Address' (ckent@example.com). The 'Server Information' section has a dropdown for 'Account Type' (IMAP), and text boxes for 'Incoming mail server' and 'Outgoing mail server (SMTP)' (both mail.example.com). The 'Logon Information' section has fields for 'User Name' (ckent@example.com) and 'Password' (masked with asterisks), a checked 'Remember password' checkbox, and an unchecked 'Require logon using Secure Password Authentication (SPA)' checkbox. On the right, the 'Test Account Settings' section contains a text box with instructions and a 'Test Account Settings ...' button highlighted with a red rectangle. Below the button is a checked checkbox for 'Test Account Settings by d'.

User Information

Your Name: Clark Kent

E-mail Address: ckent@example.com

Server Information

Account Type: IMAP

Incoming mail server: mail.example.com

Outgoing mail server (SMTP): mail.example.com

Logon Information

User Name: ckent@example.com

Password: *****

☒ Remember password

☐ Require logon using Secure Password Authentication (SPA)

Test Account Settings

After filling out the information on recommend you test your account below. (Requires network connect

Test Account Settings ...

☒ Test Account Settings by d

Jei viskas atlikta teisingai, gausite patvirtinamąjį laišką apie sėkmingą konfigūraciją.

19.Paspauskite **Close** mygtuką **Test Account Settings** lange.

20.Paspauskite **Next E-mail Accounts** lange.

21.Paspauskite **Finish** mygtuką.

Outlook 2010 sukonfigūruotas laiškų siuntimui ir gavimui.

Unikalus sprendimo identifikatorius: #1001

Autorius: vip

Paskutinis atnaujinimas: 2015-06-09 10:12